

Workingplan

		Who?	Up to when?
II.2	Specification of qualification needs of Russian teams: <ul style="list-style-type: none"> ■ Presentations from Mariupol, Rostov, Lipetsk ■ Provision of manuals, checklists and Excel programme on environmental management and audit ■ Translation of manuals and checklists ■ Distribution of manuals and checklists 	Universities of Mariupol, Rostov, Lipetsk University of Paderborn St. Petersburg St. Petersburg	20.02.2008 02/29/2008 10.03.2008 10.03.2008
II.3	Identification/concretisation of lacks in environmental management in Russian/Ukrainian enterprises	Universities of St. Petersburg Lipetsk Rostov Mariupol	Sept./Oct. 2008
III.1	Language training for Russian/Ukrainian staff members <ul style="list-style-type: none"> ■ Selection of persons ■ Start of trainings 	Universities of St. Petersburg Lipetsk Rostov Mariupol	13.02.2008
III.2	Study visit of Russian/Ukrainian staff members at Paderborn University	Paderborn University	22.-26.09.2008
III.3	Workshop on environmental management with Russian/Ukrainian team members	St. Petersburg	04/14/2008 – 04/18/2008
III.4	Self studies of Russian/Ukrainian team members	Universities of St. Petersburg Lipetsk Rostov Mariupol	Starting 02/18/2008
III.5	Practical projects on environmental management with enterprises	Universities of St. Petersburg Lipetsk Rostov Mariupol	Starting 09/27/2008 or later
V.	Environmental audits: <ul style="list-style-type: none"> ■ Selection of university units to be audited ■ Development of an environmental policy for these units 	Universities of St. Petersburg Lipetsk Rostov Mariupol	04/13/2008
V.1	Training of employees at		

	Russian/Ukrainian partner universities		
V.2	Identification of processes with impact on natural environment	Universities of St. Petersburg Lipetsk Rostov Mariupol	04/13/2008
V.3	Research on Russian/Ukrainian auditing institutions	Universities of St. Petersburg Lipetsk Rostov Mariupol	2009
V.4	Development of manuals on environmental management	Universities of St. Petersburg Lipetsk Rostov Mariupol	Start 04/2008
V.5	Completion of Environmental audit at Russian/Ukrainian universities	Universities of St. Petersburg Lipetsk Rostov Mariupol	2009/2010
IV.1	Development of training courses <ul style="list-style-type: none"> ■ Name of courses to be completed by environmental mgt. issues 	Universities of St. Petersburg Lipetsk Rostov Mariupol	Start 03/15/2008
VI.1	Purchase of IC-equipment <ul style="list-style-type: none"> ■ Specification ■ 1st purchase 		04/18/2008 09/30/2008
VI.2	Purchase of literature <ul style="list-style-type: none"> ■ Proposal ■ Purchase 	Riga Universities of St. Petersburg Lipetsk Rostov Mariupo	Starting 02/16/2008 03/01/2008 04/18/2008
VII.2	Development of project homepage <ul style="list-style-type: none"> ■ Structure ■ Online ■ 	St. Petersburg	04/13/2008 05/31/2008
X.1	Coordination meeting	UPB	09/26/2008
X.2	Reporting	KUB, UPB	04/15/2008
X.3	Current project controlling <ul style="list-style-type: none"> ■ Integration of NTU Kiev ■ Revision and distribution of project budget ■ Guideline ■ Bilaterale Verträge ■ Agreements 	UPB KUB KUB KUB Universities of St. Petersburg Lipetsk	02/29/2008 03/07/2008 03/15/2008 03/01/2008 04/13/2008

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