

Minutes of

Project Meeting Groningen May 13th – May 14th, 2008

Participants:

Prof. Dr. Dudkin, E. P., PGUPS St. Petersburg
Dr. Popov, A., LSTU Lipetsk
Sheglov, E., OAO RZD, South Eastern Branch
Dr. Tretyak, FESTU Khabarovsk
Dr. Anisimov, V., FESTU Khabarovsk
Shatalov, A., OAO RZD, Far Eastern Branch
Prof. Dr. Pennink, B., University of Groningen
Prof. Dr. Rosenthal, K., Paderborn University
Nikitin, V., Paderborn University
Dr. Kaufmann, Kaufmann Unternehmensberatung GmbH

Agenda item 0: Welcome by Prof. Dr. H. Sol, Dean of the Faculty of Economics and Business, Groningen University

In his brief speech Sol stresses high relevance of two subjects: Cooperation along the so called European Northwest Corridor and “E-Something”, standing as a collective term for e-regions, e-governance, e-finance, e-commerce and of course e-learning.

Agenda item 1: Welcome by Prof. Dr. K. Rosenthal, Project coordinator, Paderborn University

Prof. Rosenthal gives a brief history on cooperation with Groningen University that always was focused on management issues and points out, that the RELNET project is going to connect e-learning on management subjects closely with needs transport and logistics industry.

Agenda item 2: Brief representation of Groningen University’s E-Learning Activities by Prof. Dr. Pennink, Groningen University

Prof. Pennink gives a brief introduction into Groningen University’s e-learning system which is internet based and which uses Nestor as a portal and branding page. Nestor is hosting the e-learning platform. For details see <http://www>.

Agenda item 3: Status quo of project progress at St. Petersburg State University of Transport by Prof. E. P. Dudkin, St. Petersburg State University of Transport

Prof. Dudkin shows results of an analysis of existing e-learning systems done by his team (for details compare document3.doc, document5.doc). Based on this analysis he decided for MOODLE as e-learning platform. Conform to his university's strategy he is going to implement e-learning courses by a hosted service (for details compare presentation moodle.ppt, document4.doc including links on this document and www.foxbit.ru) to collect experiences with e-learning in the framework of RELNET. Later on this solution might be transferred to university's data centre. Access to the e-learning platform is realized via www.pgups-tempus.ru

Agenda item 4: Status quo of project progress at Far Eastern University of Transport Khabarovsk by Dr. V. Anisimov, Far Eastern University of Transport Khabarovsk

Dr. Anisimov presents 10 years of distance learning experience made by Far Eastern State University of Transport Khabarovsk. They provide e-learning via their own data centre and use MS Share Point 7 as a platform.

Agenda item 5: Status quo of project progress at Lipetsk State Technical University by Dr. A. Popov, Lipetsk State Technical University

Dr. Popov reports that he is going to rent an internet access to provide e-learning courses in the framework of RELNET. As e-learning platform he prefers MOODLE.

Target group for his e-learning courses will be persons who are responsible for safety in the field of transport and managers and engineers of NOVOLIPETSK

Additional IC equipment and software licences will be necessary for development of e-learning courses as well as for participants of examinations.

Agenda item 5: Discussions and Decisions:

1. Allowance to spent money from the equipment budget for hosting of e-learning platforms:

This has to be checked by official request in Brussels!

Responsible: Dr. Kaufmann

Termination: at once (the required official answer from Brussels may last some weeks)

2. Implementation of E-Learning Portal:

Each Russian partner university will establish their own e-learning solution.

But: Due to better marketing of RELNET project, common efforts in offering the different e-learning courses and disseminating and enhancing the university/railway cooperation there should be one common portal (in the sense of “one face to the customer”), to which e-learning portals of Russian partner universities are linked.

Name of this portal will be *SDO-Transport* or *SDO-RELN*ET (in Russian letters).

The *SDO-Transport* portal will be implemented at and by Far Eastern State University Khabarovsk.

Steps of implementation:

- n General description of portal sent to Khabarovsk:
Responsible: Kaufmann Unternehmensberatung GmbH
Termination: May 31st, 2008

- n Interface to e-learning systems delivered to Khabarovsk:
Responsible: Prof. Dudkin, Dr. Popov
Termination: May 31st, 2008

- n Delivery of content to Khabarovsk by all project partners:
Responsible: Contact persons of each consortium member
Termination: June 30th, 2008

- n Development and implementation of a pilot version of the *SDO-Transport* portal:
Responsible: Far Eastern State University of Transport Khabarovsk
Termination: September 15th, 2008

3. Use of e-learning offers by employees of Russian Railroad:

Employees of Russian Railroad should be enabled to use e-learning systems during their working time. Up to now Russian Railroad provides only intranet access to its employees for learning purposes. Because e-learning courses developed and provided by RELNET will be internet based there is further need of discussion to enable use of these offers by railroad employees. Suggestions for solving this problems should be presented at the next coordination meeting.

Responsible: Prof. Dudkin, Dr. Popov, Dr. Tretiyak and their contact persons at Russian Railroad

Termination: October 20th, 2008

4. E-Learning network of Russian transport sector:

Implementation and establishment of the network are represented by project activities of RELNET. A description of aims and objectives, working structure, involved institutions, acting persons and contact data will be provided.

Responsible: Dr. Kaufmann

Termination: May 31st, 2008

5. Purchase of equipment – necessity of international tender

Meanwhile clarified: International tender is not necessary! But: three independent offers!

6. Language Training

There are budgets (“Sonstige Kosten” minus costs already spent for external translation) for each partner university. Information about planned usage of this budget should be provided to Dr. Kaufmann.

Responsible: Prof. Dudkin, Dr. Popov, Dr. Tretiyak

Termination: June 30th, 2008

7. Next Project Meeting

Place: Far Eastern State University of Transport Khabarovsk, RU

Date: October 20th to October 24th, 2008

Participants at Mobility:

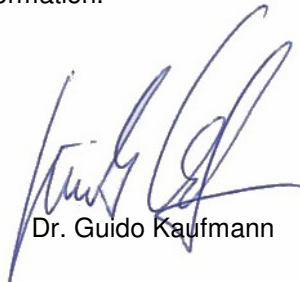
n	University of Paderborn:	2 Persons
n	Groningen University:	1 Person
n	St. Petersburg State University of Transport:	3 Persons
n	Russian Academy of Transport:	1 Person
n	Lipetsk State Technical University	3 Persons
n	North western Railroad:	1 Person
n	Kaufmann Unternehmensberatung:	1 Person
n	South eastern Railroad	1 Person

Topics:

1. Reports on current status of RELNET in St. Petersburg, Lipetsk, Khabarovsk
2. Use of e-learning offers by employees of Russian Railroad: discussion of possible solutions
3. Discussion and decision about improvement and final implementation of *SDO-Transport* portal
4. Workshop on benchmarking of e-learning courses
5. Discussion and decision on implementation of benchmarking
6. Discussion and decision on preparatory activities for final conference in St. Petersburg

Dr. Tretyak has suggested organizing an “*SDO-Transport* conference” in Khabarovsk. Until end of June he will provide further information.

Bad Segeberg, May 19th, 2008


Dr. Guido Kaufmann